

	<p>Strengthening Families Promoting Healthy Habits Encouraging Parent Involvement Supporting Safe Schools Advocating for ALL Children</p>	
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**NOMINATION FORM
DOLVIN ELEMENTARY PTA**

Nominations are being sought for the 2010-2011 Dolvin PTA Board for the available positions listed below. Please submit nominations on this sheet by **March 11th** to the Dolvin Front Office. The nominating committee will contact each interested candidate, please provide a contact phone number.

Available Positions

Co-President Oversees and coordinates the various PTA programs with the five Vice President's. Helps to establish the budget with the Treasurer's.

Co-Treasurer Prepares budget, maintains checkbook, and prepares financial reports. An accounting background is **STRONGLY RECOMMENDED** for this position, but not required.

Vice President of Student Enrichment Oversees and coordinates Yearbook, Room Parents, Spirit Wear, Spirit Day, School Store, Field Day, Kids Care, and Book Fair.

Vice President of Environmental Education Oversees and coordinates the Gardens, Recycling, and EE coordinators for K-5th.

Recording Secretary Provides the minutes for each Board meeting. Oversees and coordinates the Directory, Membership, and the PTA website.

Vice President of Health and Community Services Oversees and coordinates the Blood drive, Dolvin Clean Up Day, Hearing and Vision Screening, Red Ribbon Week, and the Clinic Volunteers.

Secretary of Support Services Oversees and coordinates the Back to School Staff Luncheon, Volunteer Coffee, Volunteers Coordinator, and Staff Appreciation Week.

<u>Position Interested In</u>	<u>Contact Phone Number</u>
Co- President _____,	phone # _____
Co-Treasurer _____,	phone # _____
VP _____, Student Enrichment	phone # _____
VP _____, Environmental Education	phone # _____
VP _____, Health and Community Services	phone # _____
Recording _____, Secretary	phone # _____
Secretary of _____, Support Services	phone # _____

Please contact Jennifer Bouknight jbouknight@bellsouth.net or Christine Allen cdkallen@gmail.com, if you have any questions.